

**Purchase Order Quality Codes
Supplier Deviation/Waiver Request**

Date: OTTO PO:
Supplier Name: OTTO Assigned Supplier No.
OTTO Part/Item: OTTO Drawing Revision Level:
Quantity or Parts effected: Valid from: to

Supplier Waiver Request: This section applies to Purchase Order Quality Codes

Specific quality code(s) for which waiver is requested

Reason for waiver request

****OTTO USE ONLY****

Request for waiver approved

Request for waiver rejected

Reason for approval/ rejection:

OTTO Quality Signature and Date:

Supplier Deviation Request: This Section applies to requests to ship parts/product that do not meet OTTO drawing requirement.

Description of Request or Nonconformance:

Root Cause:

Requested by:

Date:

****OTTO USE ONLY****

Purchasing:	Enter Request in Deviation Database	Deviation No. Issued
Engineering:	Deviation Approve/ Reject	(Place Approved/Reject Stamp Above)
Quality:	Deviation Approve/ Reject	(Place Approved/Reject Stamp Above)
Purchasing:	Return signed request to the supplier	